



WELLINGTON COLLEGE
INTERNATIONAL
SHANGHAI

Food Committee Meeting Minutes
9:00 – 10:00, Thursday 29 September 2016
Conference Room 2

Attendees: Representatives of parents, school and Compass

Minute taker: Fay Jin

Ben Blackwood (BB) welcomed everyone to the meeting, including the three new Parent Representatives.

Updates from the School:

- The new POS system has been in since Monday, 26 September. Internally, data will be available within 24 hours. The information will be available to parents via the School Website Parent Portal from mid/late October.
- Online top-up on Compass system will come into use in the near future. Meanwhile, Compass is working on other payment methods such as Alipay, Wechat Pay and Apple Pay.
- Surveys for parents, students and staffs will be issued after half-term.
- Another 100 tables and chairs have been set up in the canteen. Pupils are able to get food within 15 minutes with a steady flow.
- BB will arrange for Compass to attend a Student Council meeting so they can obtain feedback from pupils.
- Compass has introduced a new system to weigh different wastes, including over production, production waste on food preparation and plate waste. Waste data can be shown on the TV screen in the canteen, which will help raise environmental awareness within the community. This system will be ready to use in 4 months.
- The dining area will be expanded in due course.

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- With the grab-and-go system for senior school and pre-made sandwiches only service, the sandwich line is much shorter. In addition, pupils of Year 3, 4 and 5 now have the option of whole/half sandwich.
- Feedbacks for the taster night at the boarding house are positive. With a prep teacher moving in, we have more prep boarders this year. Moreover, boarding house has successfully served as a flexible alternative for pre-trip accommodations and other events.

Updates from Compass:

- Two regional chefs have been on board, with one in charge of Western food and the other, Chinese food.
- The frozen yogurt machine has been out of work but will be fixed.
- There will be RMB 1 discount for hot drinks served in a Delimache mug.

Matters arising:

- Considering the potential risks of hot soup, noodles are only available to senior school students and staffs at present. The possibility of providing noodles to younger pupils will be further discussed with the Prep School Council.
- In order to balance the queue and the taste, sauces and some filling options will be available at the end of the salad bar for those who would like to customise their sandwiches. We will seek other solutions together with the senior school management team.
- We will display the vegetarian sets for people to choose from.
- In order to facilitate the communication between parents, Compass and the school, we will share the QR code of Compass on our school website/service letters for people to scan and provide their immediate feedbacks.
- Due to the teaching and learning timetable, senior school lunch is relatively late. Therefore, it is essential to remind senior school students to make full use of the snack break.

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- Spicy signs need to be widely used for all year groups. In addition, signs of less and more will be handy for people to overcome language barriers and get the right portion of food they want.
- To use different ingredients for colour variety while avoid too much soy sauce.
- Early years: To increase the quantity of vegetable sticks, use more seasonal fruit and cut meat into small pieces. Moreover, rice should be replaced with western style carbohydrate when it is western food day.

Next meeting:

Date and time: 9am, Thursday 1st December 2016

Venue: Conference Room 2 (Room 2122)

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